

# MINUTES OF THE CITY OF DDA/SYLVESTER MAIN STREET BOARD

August 12, 2024

I. **Call to Order:**

Chairperson Jean Brooks called meeting to order. Karen Singletary called the meeting to order at 9:00 am.

II. **Roll Call**

Quorum determined (Present: Jean Brooks, Carol Overton, Karen Rackley, Harold Proctor. Absent: Demar Milton, John Nesmith and Abby Hembree.

Guests Chris Davis

III.

**Approval of the Agenda:**

A motion was made by Carol Overton to approve the agenda, it was seconded by Harold Proctor. All approved as submitted.

IV. **Approval of June 10 ,2024 Minutes:**

Motion made by Karen Rackley and 2<sup>nd</sup> by Carol Overton. All Approved.

V. **Treasure's Report** Karen Rackley presented the finance report in John Nesmith's absence. A motion was made by Carol Overton to approve the finance report dated July 2024, it was seconded by Harold Proctor. All approved.



July 2024 DDA  
Financial Statement.pc

VI. **Old Business:**

**Facade Grants-** Karen reported outstanding facades. Karen Singletary has given out two applications that has not been turned in as of today.

**Review of Work Plan-**Karen Singletary reviewed Main Street Work plan 2024.

VII **New Business:**

**Approve font on Stop & Shop fan** – The Board recommended that the font for the Stop & Shop fan for DDA/Main Street should all be same size font. Karen Singletary to take the approved font to Elite Images.

**August Concert**-Karen Singletary reminded everyone about the Tam's Concert and BBQ cookoff celebration. August 23 & 24<sup>th</sup>.

**Added to agenda today 08/12 approval on the Sip & Stroll prizes.** – Mrs. Jean Brook suggested we give the same prizes for the Sip & stroll which is downtown bucks in the amount of \$100, \$75 and \$50. A motion was made by Karen Rackley and 2<sup>nd</sup> by Carol Overton. All approved.

VII **Report from Chairs**

**Economic Development** – absent

**Design** – working on getting new prices for flower pots.

**Organization** –absent

**Promotion** Karen Rackley asked if the DDA wanted to have a spot on the Stop and Shop fans. Jean Brooks made a motion that the DDA get a spot on the fan, this was seconded by John Nesmith. All approved.

**Remarks**

**Mayor Harold Proctor Jr.-** absent

**City Manager Autron Hayes-**absent

**Main Street Director Karen Singletary** – down to 2 applicates for Chamber President. New to know how many light poles we have downtown for Peanut Festival Flags.

**City Liaison Glenice Stephens** absent

**Board Members-** no remarks

**Visitors-**no remarks

VI. **Adjourn**

Motion from Karen Rackley, second by Carol Overton to adjourn. All approved. Adjourned at 10:11 am